



# Shields Township

906 W. Muir Avenue, Lake Bluff, IL 60044

**Public Hearing as to FY2026 Amended Budget & Appropriation Ordinance  
Friday February 27, 2026, at 5:30 pm**

STATE OF ILLINOIS        )  
LAKE COUNTY                )        ss.  
TOWN OF SHIELDS         )

**THE TOWN BOARD OF SHIELDS TOWNSHIP** held its Public Hearing on Friday February 27, 2026, at 5:30 pm.

**PRESENT:**

|                           |                        |
|---------------------------|------------------------|
| Kamila Urso               | Supervisor             |
| Lisette Rothing           | Deputy Clerk           |
| Michelle Parnell          | Town Trustee           |
| Catherine Oliver-Salbilla | Town Trustee           |
| Christopher Prager        | Town Trustee           |
| Trent Swarthout           | Town Trustee           |
| Mark Kimzey               | Township Attorney      |
| Carl Kitzerow             | Township Administrator |

**ABSENT:**

Vanessa Grum            Clerk

- I. Call to Order & Roll Call** – Supervisor Urso called the meeting to order at 5:00pm
- II. Pledge of Allegiance** – 5:01pm
- III. Public Comment – Three (3) Minutes per Speaker** - None
- IV. Public Hearing on FY2026 Amended Budget & Appropriation Ordinance** –  
Supervisor Urso lets the community know that the Amended Budget and Appropriation

Ordinance was prepared in tentative format and has been made available for public inspection since Wednesday January 28, 2026. Supervisor Urso asked if anyone wished to come forward and address the Board of Trustees regarding the ordinance. There was no one that came forward. Supervisor Urso stated that the Board of Trustees will take final action on the Ordinance during the Regular Town Meeting that will take place after the Budget Hearing.

**a. Presentation of the Ordinance** – Administrator Carl Kitzerow stated that the resolution presented establishes a dedicated Capital Projects Fund for the Township. It allows the Township to plan for and accumulate money over time for capital needs, including both Township and road-related projects. Establishing a capital fund was a major initiative of the prior administration, which has carried over to this Board. The Board is happy to bring it over the finish line. This approach is recommended by the Accountant and the Attorney. It is consistent with best practices for local government and promotes sound fiscal planning, reduces volatility in future tax levies, and allows the Township to responsibly address long-term capital needs. The Amended Budget and Appropriation Ordinance is simple. It amends the Township’s current budget and appropriation ordinance to implement the Capital Projects Fund for the current fiscal year. Specifically, it authorizes the transfer of \$500,000 into the Capital Projects Fund and updates the budget accordingly. The amendment does not change overall Township operations or services. Instead, it formally sets aside funds that have already been budgeted to support future capital improvements and infrastructure needs, consistent with the capital fund framework approved by the Board. The breakdown is presented:

1. **Town:** \$992,280
2. **Assessor:** \$508,400
3. **General Assistance:** \$0
4. **Road:** \$416,048
5. **Capital Projects:** \$500,000

**TOTAL APROPIATIONS:** \$ 2,416,728.00

